

Williamson County Board of Health Meeting
Wednesday, June 08, 2022, 1:30 p.m.
City of Round Rock
HR Training Room
231 E. Main Street, Round Rock, TX 78664

Board of Health Directors

Chris Copple (Cedar Park, 12/24)
David Morgan (Georgetown, 12/22)
Bob Farley (Hutto, 12/22)
Robert Powers (Leander/Liberty Hill, 12/24)
Laurie Hadley (Round Rock, 12/24)

Jeffery Jenkins (Taylor, 12/23)
Kathy Pierce, Chair (County, 12/22)
Ed Tydings (County, 12/23)
Caroline Hilbert, Executive Director

Agenda

Call regular session to order

- 1) Pledge of Allegiance
- 2) Roll Call
- 3) Acknowledge staff and visitors; hear any comments. *This will be the only opportunity for public comment. The Williamson County and Cities Health District ("WCCHD") invites comments on any matter affecting the WCCHD, whether on the agenda or not. Speakers should limit their comments to two minutes. Note that members of the Board may not comment at the meeting about matters that are not on the agenda.*

CONSENT AGENDA

- 4) Approval of minutes, Special Meeting, 05/25/22; Correction on Regular Meeting, 01/12/22
- 5) Approve Data Use Agreement between Centers for Disease Control, National Healthcare Safety Network and WCCHD

REGULAR AGENDA

- 6) Discuss, consider, and take appropriate action regarding FY22 Budget to Actual, 1st Quarter Financials
- 7) Discuss, consider, and take appropriate action on new part-time Data Analyst III position – Epidemiology
- 8) Division Highlight – Epidemiology and Emergency Preparedness (EEP), Nicole Evert
- 9) Discuss, consider, and take appropriate action on WCCHD Procurement Card Policy
- 10) Discuss, consider, and take appropriate action on WCCHD Whistleblower Policy
- 11) Update on WCCHD Evaluation of Services
- 12) Executive Director's Report

EXECUTIVE SESSION

- 13) The Williamson County Board of Health may convene in closed Executive Session to discuss pending or contemplated litigation, settlement matters other confidential attorney-client legal matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney), and any other matters permitted by the Texas Open Meetings Act to be discussed in closed Executive Session, including the following:
 - a. Litigation or claims or potential litigation or claims against WCCHD or by WCCHD, including claims by former Executive Director Derrick Neal
 - b. Status Update-Pending Cases or Claims
 - c. Employee/personnel related matters
 - d. Other confidential attorney-client matters, including contract and certain matters related to WCCHD defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
 - e. Consultation with attorneys regarding EEOC Charge of Discrimination 451-2021-02587: Derrick Neal v. Williamson County and Cities Health District and investigation of claims and conduct of former Executive Director Derrick Neal.
 - f. Consultation with attorneys regarding EEOC Charge of Discrimination 451-2022-00024: Constance Quilter v. Williamson County and Cities Health District.
 - g. Consultation with attorneys regarding Attendance and Leave Policy and claim relating to payment for accrued vacation leave

REGULAR AGENDA

- 14) Discuss, consider, and take appropriate action on pending or contemplated litigation, settlement matters and other legal matters, including the following:

- a. Litigation or claims or potential litigation or claims against WCCHD or by WCCHD, including claims by former Executive Director Derrick Neal
 - b. Status Update-Pending Cases or Claims
 - c. Employee/personnel related matters
 - d. Other confidential attorney-client matters, including contract and certain matters related to WCCHD defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
 - e. EEOC Charge of Discrimination 451-2021-02587: Derrick Neal v. Williamson County and Cities Health District and investigation of claims and conduct of former Executive Director Derrick Neal.
 - f. EEOC Charge of Discrimination 451-2022-00024: Constance Quilter v. Williamson County and Cities Health District.
 - g. Consultation with attorneys regarding Attendance and Leave Policy and claim relating to payment for accrued vacation leave
- 15) Discuss, consider, and take appropriate action regarding the WCCHD Employee Grievance Policy
- 16) Adjourn

The next meeting is tentatively scheduled for Wednesday, July 13, 2022, 1:30 p.m. at 231 E. Main Street, Round Rock, TX 78664.

This Regular Session may be recessed at any time to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code Chapter 551, or by Texas Government Code Section 418.183. Any subject discussed in executive session may be subject to action during the open meeting.

Certification

I certify that the above notice of a regular Board of Health meeting was posted in the main entrance of the Health District office at 355 Texas Ave., Round Rock, Texas before June 3, 2022, at 6:00 PM and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.



Dr. Caroline Hilbert, Executive Director